

License Renewal . (Other factories i.e excluding MAH factories & Hazardous factories)

Detailed procedure for License Renewal

PROCESS FLOW FOR APPLICATION THROUGH **MAITRI PORTAL**

VISIT <https://maitri.maharashtra.gov.in>



CREATE LOGIN ID & PASSWORD.



FILL THE CAF FORM.



SELECT SERVICES - FACTORY RENEWAL



PROCEED TO FILL FROM 1



UPLOAD REQUIRED DOCUMENTS.



PAY THE REQUIRED FEES.

“ PROCESS FLOW FOR APPLICATION THROUGH **AAPLE SARKAR** ”

VISIT <https://aaplesarkar.mahaonline.gov.in>



CREATE LOGIN ID & PASSWORD THROUGH GIVEN OPTIONS.



LOGIN TO AAPLE SARKAR WEBSITE.



SELECT INDUSTRY, ENERGY & LABOUR.
(FROM LEFT SIDE OF THE PAGE)



SELECT LABOUR IN DEPARTMENT COLUMN.



SELECT SERVICE AS FACTORY RENEWAL AND PROCEED.



WEBSITE WILL DIRECT TO <https://lms.mahaonline.gov.in>



PROCEED TO FILL REGISTRATION –FORM 1 (OLD USER)



UPLOAD REQUIRED DOCUMENTS



CLICK RENEWAL CERTIFICATE OPTION WILL GET GENERATED
FOR RENEWAL APPLY



PRE-FILLED FROM 1 WILL REFLECT



SELECT NO. OF YEAR REQUIRED TO BE LICENSE RENEWED & SUBMIT.

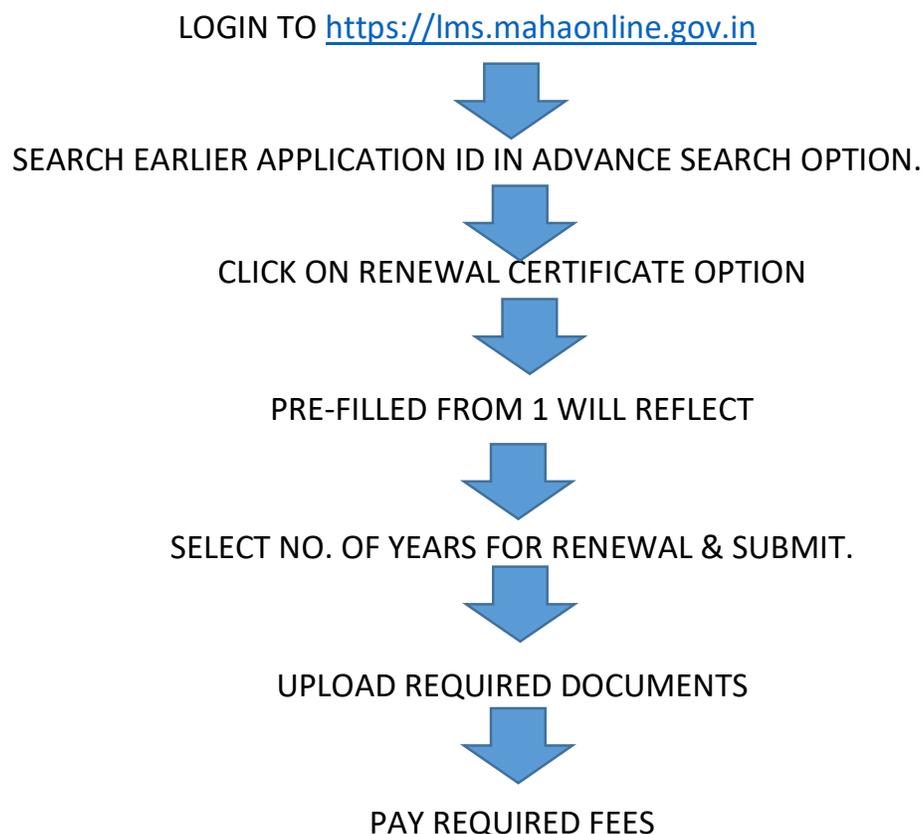


UPLOAD REQUIRED DOCUMENTS



PAY REQUIRED FEES

PROCESS FLOW FOR <https://lms.mahaonline.gov.in> (ALREADY REGISTER USER
IN LMS PORTAL



Necessary Documents for Licence Renewal (Non-Hazardous Factory)

(SLA Timeline 07 days as per RTS)

1.	ADHAR CARD / PASSPORT
2.	FORM 1 DULY SIGNED BY OCCUPIER AND MANAGER
3.	LEASE AND LICENSE AGREEMENT / OWNERSHIP DOCUMENT
4.	LIGHT BILL COPY / LOAD SANCTIONED LETTER
5.	IN CASE OF FEMALE WORKER – INTERNAL COMPLAINT COMMITTEE AS PER SEXUAL HARASSMENT OF WOMEN AT WORKPLACE.
6.	PROCESS FLOW CHART
7.	PREVIOUS APPROVED FACTORY LICENSE COPY
8.	LATEST PLAN APPROVAL LETTER AND ITS COMPLIANCE LETTER